

SFQG Board Meeting Minutes – July 26, 2022

Location: Zoom meeting on line

Present: Donna Logan (acting President), Gloria Miller, Valerie Lienkaemper, Cathey Kennedy, Ginger Ashworth, Jessica Church, Marie Contreras, Cher delaMere, Adrienne Hickmann, Maren Larsen, Dani Lawler, Jeanie Low, Sam McIlraith, Julia McLeod, Baunnie Sea, Claudia Shearer, JoAnn Vail

Excused: Peggy Cleary

Meeting start time: 7:00 pm

MSP: June Minutes Approved

Treasurer - Budget presentation - Gloria Miller

The Draft Budget was sent out. These are weird times...we have had to make our best guesses. These days everything is going up in price, but quilters are frugal. The Opportunity quilt numbers are optimistic. QuiltAway numbers will also change before the final budget vote. Library video digitization should be in the current budget (2021-22), not next year's. The Global Quilt Connection seminars are not included because there has been no proposal or vote to go forward with the offerings in the future. It can be added in future.

Quilt Show Update/Budget change - Claudia

Pipe and drape has gone up in price, the Judges travel and hotel cost have gone up and Taskrabbit has been added. Printing and paper costs have gone up. Because we want to be inclusive, we added a virtual element to show costs (we now have members who do not live in the Bay Area). The online form will be simplified and there will be no cost associated with entering quilts. The change in the budget has gone up \$2000 since the original budget was submitted. Entry fee ticket prices will be \$12, good for two days in advance and \$15 at the door.

MSP: Revised Q Show budget is approved

Nominations Report - Nominees presentation - Val Lienkaemper

The new slate of officers:

President - Peggy Cleary

Treasurer - Baunnie Sea

Vice President - Donna Logan

Parliamentarian - JoAnn Vail

Secretary - Marie Contreras

All will be introduced at the August meeting. Their bios will be in the August Quilters Cables.

The vote will be in September.

Library: Video digitization of past guild Quilt Shows - Cher delaMere

The library has 7 VHS tapes and 3 DVDs of our Quilt Shows. The plan is to make them available on our Website. Cher will do more thorough research to find out where the originals

will be stored. A proposal to go ahead with the project will be presented next month. Dani Lawler will work with Cher to iron out the details.

Guild Retreat - Jeanne Matysiak

The retreat will be self funded, so there will be no financial impact. The proposal will be presented to the board for a vote next month for approval.

Guild Auction for 2023 - Discussion- Donna Logan

When we resume in-person meetings do we want to have an auction again ? Traditionally it takes place in November and is usually organized by the Vice President.

As of now, January may be the most likely month to resume meeting in person. The request was made to include an auction as a line item for next year's budget. Gloria will base the amount on an average from past several auctions.

July 19 Program Evaluation - Discussion - Donna Logana

July's speaker, Becky Goldsmith, was very informative and enjoyable.

In Person Workshops - We should include workshop space availability at the new venue.

Committee reports - Questions/comments - Donna Logan

Proposal to put our guild info into the Quilt Folk roster of guilds in the country. They will supply two magazines to each guild that joins each quarter.

MSP: That we list our guild in the Quilt Folk index of Quilt Guilds as long as there is no fee. The President will be listed as the guild contact person.

Ongoing Business -

- Claudia needs to be included in Board emails.
- Dani has made a tutorial on using Google Drive and placed it on the Website Members only page. *Please add discussion on using Google Drive more to next month's agenda.*
- Over 40 people came to the Free Table last weekend at Maren's house.

The next board meeting will be on line via Zoom on August 23, 2022 at 7:00 p.m.

The meeting adjourned at 8:03 p.m.

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments:

Vice President's Report - Submitted by Donna Logan

The general meeting program schedule remains unchanged for the rest of this fiscal year. The Program Committee has begun researching speakers for the coming year. The program budget submission estimates five in-person and five on-line meetings while waiting for a meeting space to be approved. Scheduling will take into account the lead time necessary for either format. For example, meetings early in the year may continue on Zoom if a meeting space is not available in time to confirm a speaker's schedule. As soon as a meeting space becomes available, speakers will be scheduled accordingly.

Treasurer's Report - Submitted by Gloria Miller

Bank Balances

PayPal	0.00
QuiltAway/Quilt Show Checking	2,230.00
SFQG Savings	56,446.08
SFQG Checking	17,587.06
Total	\$76,263.14

Reimbursement Requests: Must be submitted during the accounting period in which they are incurred. In other words, if you have incurred approved expenses on behalf of the Guild, submit your request for reimbursement, with receipts, within the current month.

Your assistance will keep Guild accounting current and your Treasurer happy.

Budget: Thank you to all committees who have submitted their budget requests with notes confirming the request. Several committee's requests are outstanding (you know who you are) please submit now.

A *Draft Budget* will be sent to all prior to the July Board Meeting. Please review for questions and discussion.

Opportunity Quilt:

Confirming, that although legal, the Guild does not accept credit cards for purchase of opportunity quilt tickets. The rationale for doing so, upon request.

Accounting Software: Has been updated from our 2011 version of QuickBooks Pro to QuickBooks Online, a multi user platform with a yearly subscription fee of \$75.

[Cash flow report 7.21.2022.xls](#)

[P and L 7.21.22.xls](#)

Parliamentarian's Report - Submitted by Valerie Leinkaemper

Nomination Committee -

The Nominees for SFQG 2022-2023 are as follows

President. Peggy Cleary

Vice President. Donna Logan
Secretary. Marie Contreras
Treasurer. Baunnie Sea
Parliamentarian. JoAnn Vail

Thanks to the Committee members Gloria Miller, Maren Larsen, Cathey Kennedy, and Ginger Ashworth

Search Committee (venue) - Adrienne Hickman, Dottie McHugh, Sumilu Cue, Valerie Lienkaemper

St. John's Armenian Church - We will contact them during the week of July 25th.

Bylaws Review Committee -

The Bylaws Review Committee will meet next on August 13th.

Outdoor Free Table -

Maren Larsen will host an outdoor free table this Saturday July 23rd from 10-12

Community Outreach Report - Submitted by Adrienne Hickman & Jessica Church

We currently have 170 lap quilts for the Mission Street Project. Jessica's father has offered to photograph the quilts over the next month and as new ones come in.

27 Members participated in Curbside Outreach

Members Quilts

8 child quilts

22 lap quilts

17 tops

Community Outreach Kits Finished

31 child quilts

15 lap quilts

1 Pillowcase

History Report - Submitted by Jeanie Low

I have all copies of our newsletter Quilters Cables (1981 to the present). It includes copies from Librarian Cher dela Mere. She has been sending copies to the University of Nebraska for its Quilt Study collection. Our Quilters Cables have been convenient for researching various guild history inquiries. The latest being a list of members who passed away between 2018 and 2022 for the "In Memorium" exhibit at our quilt show. All issues from 1981 to 2018 have been indexed. I will continue to work on indexing. I hope to return to interview members about their quiltmaker stories via zoom. The 2022-2023 Proposed History budget has been submitted.

Our 41st Ruby Anniversary Committee has been working on various details for the celebration (either as an "in person" or zoom program) for Tuesday, November 15th. Plans include member drawings for donated products from vendors and other donors. We've submitted a proposed anniversary budget to Gloria Miller, Treasurer.

Membership Report - Submitted by Dani Lawler

- Full: 239
- Affiliate: 14
- Newsletter only: 4
- Junior: 1
- 2 new members in late June & July

Renewal Period Preparation:

- Membership fees scheduled to revert to full price on August 1 (work scheduled with paid web designer)
- Dani Lawler will update relevant Join/Renew website page and other pages as needed
- Membership committee will test out the update asap
- Renewal email reminders will be sent around the following dates: August 6, September 1, September 21, October 15
- A member's email will be removed from the email reminders list once she/he renews
- Initially Dani will handle paper/check renewals from the back-end of the website
- Printable form with instructions for paper/check renewal is on the website
- Dani and Julia McLeod are updating Membership Corner in newsletter which will include all membership renewal information
- Ginger Ashworth will contact affiliates about renewal again this year.

Newsletter Report - Submitted by Ginger Ashworth

Things are going great! For the July newsletter, I received almost all the articles by the deadline. It makes my job so much easier when I have all the articles in hand when I begin producing this project. Thank you all.

Affiliate Liaison report: starting in mid-August, I shall be contacting our affiliates to remind them it's time to renew their guild membership.

Opportunity Quilt Report - Submitted by Sue Fox

QUILTS—

- Several quilts have been completed, the rest are still under construction by guild members.
- We have requested a Show & Tell slideshow segment for September's guild meeting.

TICKETS & PROMOTIONS—

- Tickets and Postcards are currently being designed and printed.
- Distribution to all Members will begin in September.
- A Table has been secured at PIQF for raffle ticket sales.

We are recruiting help to sell tickets & "White Glove" volunteers at the PIQF event.

Postcard Committee Report - JoAnn Vail

-We were pleasantly surprised to receive 42 fabric postcards made by Jane Gent and her sewing circle!

-We will receive some more when I attend the Lincoln Park Quilters' meeting.

QuiltAway Report - Submitted by Jeanne Matysiak*Walker Creek Quilt Retreat*

They have confirmed our reservation for October 6-9, 2022. They are still working on their meal pricing. Once I receive the contract I can move ahead with advertising and reservations. Initial inquiry for interest was an overwhelming YES.

Quilt Show Report - Submitted by Alex Byrne and Claudia Shearer

-We have the entry categories confirmed and they can be seen [here](#). These will be in the next newsletter. We announced the Challenge Quilt topic at the July meeting (Songs of the Beatles).

There have been some entries and exits on the Committee. The updated member list can be seen [here](#).

The Committee has worked together to [update the budget](#). We are currently predicting a break-even scenario but we are due to discuss ticket prices at our Show Committee meeting tonight. If we increase ticket prices we could still show a healthy profit.

Workshops Report - Submitted by Barb Strick & Sam McIlraith

- July 9th - Youngmin Lee - Ssamsol Jogakbo Bogagi (full day)
 - Workshop sold out, 20 participants, received positive feedback
- Sept 17th - Julia McLeod - Shortcuts to Tradition (full day)
 - 9 Registrations
 - July 17th open to public and email sent to other guilds
- Nov 5 & 12 - Cindy Grisdela - Artful Improv in 2-half day sessions
 - 12 Registrations
- January 14th - full day workshop confirmed - instructor to be announced at the August meeting
- 2023 Budget proposal sent to Gloria Miller, Treasurer