

Unapproved minutes of the

SFQG Board Meeting - April 27, 2021

Location: Zoom meeting on line

Present: Claudia Shearer, Sumilu Cue, Dani Lawler, Gloria Miller, Holly Gatto, Barbara Strick, Julia McLeod, Jeanne Low, Dottie McHugh, Sam McIlraith, Maren Larsen, JoAnn Vail, Jessica Church, Valerie Lienkaemper

Unable to Attend: Cathey Kennedy, Cher delaMere, Adrienne Hickman, Ginger Ashworth, Lisa Lieberman, Cathy Miranker

Meeting start time: 7:01 pm

Welcome by Claudia Shearer, President, who called the meeting.

March Minutes Approved

Vice-President's Report - Sumilu Cue (nothing to report)

Programs Report - Sumilu Cue (report attached)

Treasurer's Report - Gloria Miller (report attached)

Parliamentarian's Report - Valerie Lienkaemper (report attached)

Standing Committee Reports:

(These are usually submitted in writing and distributed by email. They are added at the end of the minutes as attachments)

Technology – Holly Gatto (see attached)

Website - Cathy Miranker/Lisa Lieberman (see attached)

QuiltAway - Jeanne Matysiak (see attached)

Community Outreach - Adrienne Hickman/Jessica Church (see attached)

Friendship Blocks - Kenan Shapiro (no report)

Historian - Jeanie Low (see attached)

Library - Cher de la Mere (no report)

Membership – Dani Lawler and Julia McLeod (see attached)

NCQC - Maren Larsen (no report)

Newsletter - Ginger Ashworth (no report)

Postcards - JoAnne Vail (nothing to report)

Sewing Circles – Sara Guyol (see attached)

Block of the Month/Lone Robin - Julia McLeod (no report)

Round Robin - Mary Spadaro (no report)

Free Table – Valerie Lienkaemper (see attached)

There will be a free table at Carolyn Bower's on May 22nd from 10 am to 1 pm.

Saturday Workshops – Sam McIlraith/Barb Strick (report attached)

Member Sewcials – Maren Larsen (report attached)

Unfinished/Ongoing Business: Updated Facebook policy
See report from Holly Gatto.

New Business

Virtual Retreat -

The board voted to proceed with planning a virtual retreat to be held the weekend of August 28-29.

Anyone who wants to help with the planning and activities should contact Sumilu, Julia and Claudia. Ideas mentioned included open sew, studio tours, and break-out rooms.

Sumilu, Claudia and Julia will present a plan with details about activities and budget at our next meeting.

Workshops –

We have a Mel Beach workshop in July that is sold out. The board agreed to try a schedule of workshops every 2 to 3 months. Sam and Barb also want the board to consider a "no refund within 60 days" policy for workshops. Transferring your seat in a workshop is, of course, ok but has to be done between participants.

Fundraising

Our treasurer, Gloria Miller, gave us a quick verbal overview of our money situation. We have money in the bank, but need to look to our future and, hopefully, plan some fundraisers. In the past year we have received funds from dues, donations and fabric postcards but no income from the usual quilt show and auction.

An "**Orphan blocks in a grab bag**" fundraiser was suggested. Maren offered to look into this with assistance from Gloria, JoAnn, Jessica and Valerie and report back in June.

Dani encouraged us to make any grab bags available to members from the East Bay, Marin and the Peninsula in addition to the San Francisco members

There were other suggestions including printed postcards of members quilts, and auctioning off a basket or an item at the zoom general meeting.

Retirement announced

Caroline Lieberman, first SFQG President, teacher and mentor to many, is retiring from her 2 classes/groups this year. Jeanne will write an article for the newsletter.

Meeting ended at 8:27 pm

Submitted by Valerie Lienkaemper

Reports to SFQG Board April 26, 2021

Finance report **April 26, 2021** Submitted by Gloria Miller, Treasurer

Cash Flow and Profit & Loss for period ending April 26, 2021 attached.

San Francisco Quilters Guild
 March 20, 2021 - April 26, 2021
 Bank Account Balances

Current Assets

Checking/Savings	PayPal	
	Quilt Show 2019 Savings	
	QuiltAway Checking	
	SFQG Savings 7919	
	SFQG Checking 8771	
Total Checking/Savings		

Checks Written

Date	Number	Name / Memo
03/24/2021	2855	Void
03/24/2021	2856	Colorprint
04/19/2021	2857	WiseCraft
04/19/2021	2858	Colorprint
Total		

Deposits Made

Date	Memo	Account
02/28/2021	Interest Earned	SFQG Checking 8771
02/28/2021	Memberships and workshops	SFQG Savings 7919
Total		

Statement of Cash Flows

Cash at beginning of period		
Income (deposits)		+
Expense (checks)		-
Net cash increase/decrease for period		
Cash at end of period		

Bank Balances:

 QuiltAway 3346 0.22

QuiltAway	
Checking 4998	150.00
SFQG Savings	56,789.6
7919	1
SFQG Checking	14,848.7
8771	3
Total	<u>71,788.5</u>
Checking/Savings	6

Profit and Loss

	<u>Oct 1, '20 - Apr 26, 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Membership Dues		
Members	5,178.98	9,000.00
Affiliate	524.60	700.00
Newsletter only	117.04	120.00
Guests	36.72	0.00
Total Membership Dues	<u>5,857.34</u>	<u>9,820.00</u>
Contributions and Support	2,347.21	750.00
Advertising Income		
Newsletter	100.00	400.00
Total Advertising Income	<u>100.00</u>	<u>400.00</u>
Fundraisers		
Library Book Sales	27.00	300.00
Postcard sales	318.00	300.00
Total Fundraisers	<u>345.00</u>	<u>600.00</u>
Saturday Sewcial	1,016.31	0.00
Other Misc Income	0.00	15.00
Total Income	<u>9,665.86</u>	<u>11,585.00</u>
Gross Profit	9,665.86	11,585.00
Expenses		
Business Expenses		
Federal & State fees	0.00	55.00
Professional Services fees	0.00	350.00
Insurance	500.00	500.00
Total Business Expenses	<u>500.00</u>	<u>905.00</u>
Facility & Equipment Expense		
Equipment	1,381.31	1,920.00
Post Office Box Rental	176.00	140.00
Total Facility & Equipment Expense	<u>1,557.31</u>	<u>2,060.00</u>
Officers' Expense	0.00	355.00
Committee Expenses		
Community Outreach	217.00	500.00
Fire Quilt	673.25	2,000.00
Friendship Blocks	0.00	30.00
Historian	0.00	150.00
Library	164.95	750.00
Membership/Dues	12.10	390.00
Newcomer Sewcial	0.00	150.00

Newsletter	668.27	1,720.00
Postcard	79.50	150.00
Speaker		
Speaker Fee	350.00	0.00
Speaker - Other	2,650.00	5,200.00
Total Speaker	3,000.00	5,200.00
Web Site	211.68	1,068.00
		12,108.0
Total Committee Expenses	5,026.75	0
Donation to Non-Profit	0.00	700.00
Other Miscellaneous Expenses	50.00	0.00
		16,128.0
Total Expense	7,134.06	0
Net Ordinary Income	2,531.80	-4,543.00
Other		
Income/Expense		
Other Income		
Interest Earned	2.83	0.00
Total Other Income	2.83	0.00
Net Other Income	2.83	0.00
Net Income	2,534.63	-4,543.00

Vice President submitted by Sumilu Cue

Nothing to report.

Programming: Submitted by Sumilu Cue

Paid for the Global Quilt Connection's All Star Virtual Sampler Platter for the guild. That event will take place the fourth weekend in May:

Saturday, May 22, 2021 from 12 noon to 3 pm (pacific)

Sunday, May 23, 2021 from 12 noon to 3 pm (pacific)

Attached is the pdf with a list of presenters. It will not be recorded.

<https://www.globalquiltconnection.com/download/gqc-all-star-ad.pdf>

April's speaker was Blair Stocker of Wise Craft Quilts from Santa Fe, NM. She presented on color value with the assistance of two of our guild members, Jason Horsey and Ginny Giblin.

May's speaker is David Owen Hastings. He is a modern quilter from Seattle, WA and will present on how to achieve maximum impact using minimal design.

June's speaker is Valerie Goodman, an architect professor and quilter from Jacksonville, FL. She will present on the design connections between architecture and quilting.

Our July speaker dropped out and I am working on a replacement.

August's speaker is Mel Beach.

September's speaker is Marty Ornish.

Parliamentarian Report submitted by Valerie Lienkaemper

By-laws committee

There are, so far, 3 members. We need at least 2 more members.

Technology Committee Report submitted by Holly Gatto

I met with Claudia and Julia to discuss our Facebook policy further. We will keep it public but members only for now, until Facebook makes their changes.

I will write up a post to put on our Facebook Group to remind members that the FB Group is for current members and that non-members will be removed (I will give a week or two notice).

I will also plan to update our FB Policy (as it is only a draft and it can be shortened).

I also plan to post more to the FB Page as that is our public facing page that anyone can follow.

FYI

We have 344 followers on Instagram and 192 followers on FB

Web Site Report submitted by Cathy Miranker

- I am working with the web guru and Dani to troubleshoot and resolve some back-end glitches that are hampering Dani's ability to more fully automate her work with member data from the web site.
- The site is not only up-to-date but also "populated" with future events, including Calendar listings for speakers for the balance of the guild's fiscal year. The one exception is July.
- I am unavailable for board meetings at least through June.
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QUILTAWAY 2021 - submitted by Jeanne Matysiak

Sadly we are cancelled for June 2021. At this time they are not accepting future reservations. I will keep in touch with Walker Creek.

Community Outreach Board Report

Submitted by Jessica Church and Adrienne Hickman
April 2021

Community Outreach Donations Received in April:

Made with Member Fabrics

2 preemie quilts

5 baby quilts

10 lap quilts

1 twin quilts

Outreach Kits Returned

6 baby quilts

19 lap quilts

3 pillowcases

Community Outreach Quilts Delivered in April

33 lap quilts to Laguna Honda

30 baby quilts to ZSFGH

3 child and 22 lap quilts to Family House (serving children receiving treatment at the UCSF Benioff Children's Hospital)

47 lap quilts to Dr Davis Senior Center (Bayview Senior Services)

Historian report - submitted by Jeanie Low

I'm still working on quiltmaker stories on zoom, permission releases and indexing Quilters Cables 2019 to the present.

Membership – submitted by Julia McLeod

Hi everyone,

We've had 4 new members join since the last board meeting: 3 at full rate, 1 at reduced rate. The reduced rate now shows as the amount on the join/renew page.

Dani recently acquired an Excel tool that will allow her to create even better spreadsheets.

See you all this evening.

Julia McLeod
she/her
925 360 3298

Postcards submitted by JoAnn Vail

Nothing new to report at this time.

Sewing Circles submitted by Sara Guyol

I have received lots of feedback from sewing circles.

I've only received one request to join a circle, however.
She is also willing to host.

That's all!

Outdoor Free Table submitted by Valerie Lienkaemper

Carolyn Bower's
May 22nd 10 am to 1 pm
Please contact Carolyn if you wish to drop off fabric before Saturday

Workshops Report: submitted by Barbara Strick

The Mel Beach workshop scheduled for July 10 and 17 is almost full. There's only one spot left.

I ordered the Pellon on the supply list, and expect to distribute it at the Outreach table. I will coordinate with Adrienne and Jessica. And/or Free Table events if we have them. Last resort, I will mail to whoever cannot pick it up.

I hope to book two other out-of-towners for Workshops for the remainder of 2021. Sam and I have started that process. I've also put out queries to some local teachers with the intent to have in-person Workshops starting in 2022. **I would like to discuss frequency of Workshops at this April board meeting.**

Sewcial Committee Report April, 2021 Submitted by Maren Larsen

The April Sewcial was UFO day hosted by Maren Larsen. 18 people attended and a fun time was had by all.

We will skip May as people will be participating in the Global Quilt Connection Sampler on May 22-23.