

## SFQG Board Meeting Minutes – September 22, 2020

**Location:** Zoom meeting on line

**Present:** Maren Larsen, Sumilu Cue, Gloria Miller, Cathey Kennedy, Valerie Lienkaemper, Jessica Church, Adrienne Hickman, Jeanie Low, Dottie McHugh, Cathy Miranker, Claudia Shearer, JoAnn Vail

Meeting start time: 6:30 PM

**MSP:** August Minutes approved

**Vice-President's Report** - Sumilu Cue – Nothing to report

**Programs Report** - Sumilu Cue (see attached)

After a discussion:

**MSP:** The motion was made to give a \$50 prize for the Lone Robin winner in December.

**Treasurer's Report** - Gloria Miller (see attached) Treasurer is not concerned about the membership numbers. People are renewing. Maren sent out the appeal to members to accept the newsletter by email during covid.

**Parliamentarian's Report** - Valerie Lienkaemper (see attached)

### **Standing Committee Reports:**

Nominations Committee - Valerie Lienkaemper – all nominees were elected to office by the membership during the Zoom September guild meeting.

Tech Guru - Alex Byrne (see attached)

Quilt Show – Alex Byrne - still no reply from St Marys Church about a date for 2023

Website - Cathy Miranker (see attached)

QuiltAway - Jeanne Matysiak (see attached)

Community Outreach - Adrienne Hickman/Jessica Church (see attached)

Friendship Blocks - Kenan Shapero (no report)

Historian - Jeanie Low (no report)

Hospitality - Margaret Piazza (no report)

Library - Cher de la Mere (see attached)

Membership - Anna Chan (see attached)

NCQC - Maren Larsen (see attached)

Newsletter - Ginger Ashworth (no report)

St Mary's Quilt – Dottie McHugh (see attached)

Postcards - JoAnn Vail (see attached)

Sewing Circles - Betty McNiel (no report)

Lone Robin - Julia McLeod (no report) A prize for the winner (by popular vote) was discussed

Round Robin - Mary Spadaro (see attached)

Free Table – Maren Larsen (see attached)

Sewcial (Zoom) – Maren Larsen (see attached)

**Unfinished/Ongoing Business:**

Do we want to start charging drop-in guests at Zoom meetings starting in January? How much should we charge? (See Alex's report for accepting the money if we go ahead) there is a charge to us to process each guest fee. No decision was made. The guest-fee subject is to be revisited at a later date. NCQC has not gathered other guilds' information about if they charge or not for their Zoom meetings, and therefore, we can not use them for a reference. The suggestion is that we continue to welcome guests without charge for now.

**New Business:**

40<sup>th</sup> Anniversary in October 2021 – The topic was tabled and will be added to the agenda in April 2021. The time estimate to plan the celebration will be July 2021. Jeanie Low as historian will be looking for volunteers. She will also check with Margaret Piazza (Hospitality).

Our guild is seeking a volunteer to head our Fire Victim Quilts effort.

The guild is looking for photographs to post on the website, the newsletter, Facebook and Instagram of our Free Table, Library, and Community Service events.

**Location/Date of next meeting:** Zoom Meeting / October 27<sup>th</sup>, 2020

Meeting adjourned at 8:15 PM

Respectfully submitted by Cathey Kennedy, Secretary to the Board

## **Attachments:**

**Programs Report:** The September meeting seemed to go off without any problems. We used the polling of members to get new fiscal year budget and slate of officers of the board approved.

Sara Trail, Founder and Executive Director of the Social Justice Sewing Academy was the September speaker. It was a dynamic presentation. How many people eventually attended was not noted, but at the beginning of the meeting the attendance was around 100 participants which is down from previous months, attendance may have risen during the meeting.

**October** Speaker is Jody Alexander, The Boro Aesthetic

**November** Speakers are Kathy Anso and Linda Rae, Take Two Kiwis, Add Ten Years of Nancy Crow, and WOW

**December** is the Holiday Show and Tell and Lone Robin Slide Show

The Gift Certificate prize for the Lone Robin will come out of Program's Budget.

**January** Speaker is Sandra Johnson, Wearable Art Presentation

The rest of the calendar was shared at the last meeting. No new speakers have been added to date.

I am currently working on getting the photos and workshop information for the guild.

### **Treasurer's Report:**

Bank balances:

QuiltAway Savings     \$ 350.22

QuiltAway Checking    \$ 8,160.00

SFQG Savings            \$48,776.37

SFQG Checking         \$10,235.01

**2020-2021 Budget:** Was approved at the September general meeting.

**All Committees:** PLEASE submit any outstanding requests for reimbursement before October 1<sup>st</sup> so the books for the current fiscal year can be closed.

The end of the year Cash Flow statement and the Profit and Loss statement will follow in October.

### **Parliamentarian Report:**

#### **October 2019**

The Guild voted to raise the full membership dues to \$45 per year per person starting January 2020.

The Guild voted to raise the newsletter subscription to \$20 per year per person starting January 2020.

#### **Spring 2020**

Due to Covid19 Pandemic the March 2020 General Meeting was cancelled and the March Board Meeting was held on Zoom.

The April 2020 General Meeting was also cancelled and the April Board Meeting was held on Zoom.

Starting in May 2020, both the General Meetings and the Board Meetings have been via Zoom as well as some committee meetings.

Research showed that Zoom meetings are legal in the State of California for our nonprofit organizations.

#### **July 2020**

A Nominations Committee was formed to create a list of candidates for the 2020- 2021 Guild year. The committee presented a slate of nominees at the August Meeting.

#### **September 15, 2020**

**Budget** The Budget was printed in the newsletter and presented by the Treasurer, Gloria Miller at the

September meeting. The Guild voted on and approved the budget for the 2020-2021 Guild year.

**Elections for Board Officers** The slate of nominees was printed in the newsletter and presented at the September meeting. The Guild voted on and approved the nominees. The officers for 2020-2021 are as follows...

Claudia Shearer, President

Sumilu Cue, Vice-President

Cathey Kennedy, Secretary

Gloria Miller, Treasurer

Valerie Lienkaemper, Parliamentarian

The votes were in the form of an online polls since we were not meeting in person and could not do a "raise hands" accounting for the budget or a "written ballot" accounting for the officers.

**Tech Guru Report:** We are trialling TicketTailor.com for the October meeting with a view to using this platform for future registrations and ticket sales. Here is where you can register for the next meeting. <https://www.tickettailor.com>. My original suggestion of TicketLeap.com, after detailed testing turned out not to be suitable for online-only meetings. I have been working with Cathy and Gloria to make sure this meets our needs and as long as the October registrations go smoothly we'll be completing the set-up stage by adding payment taking options and adding the rest of this year's events.

For the last meeting (September) the breakout rooms seemed to work well with three being opened and all three continuing until the end of the meeting.

I am sorry to be missing the handover meeting between Presidents. My thanks to Maren for doing a great job and my best wishes to Claudia as she takes over.

**Website Report:** Currently up to date ... but only through October

I urgently need to post detailed information ASAP about all coming activities from November into 2021, to the extent presently known.

I am disheartened that my repeated requests have been ignored. So I'm asking yet again for **adequate information, images, and links** (where needed) about lectures and other activities at coming meetings; Curbside Outreach and Community Outreach sewcials; Workshop sewcials; the Free Table, etc., so that the web site can properly serve SFQG members and visitors.

**QuiltAway Report:** A June 2021 date May be available from Walker Creek Ranch. We need to figure out how many people will want to go, how many workshops to offer, what we are willing to set up that may be cancelled. We may want to book a date with the minimum number of people necessary with the option to cancel. What is the Ranch's cancellation policy? I will poll the original participants to see if they are willing to participate next June. Gloria will email Jeanie with the Board's discussion points and questions.

**Community Outreach Report:**

We have made our 20 quilt goal for Epiphany House.

We will be presenting them next week on the 29th.

10 lap quilts were donated to Family House in September, a new organization for us. They sent out a very nice thank you letter.

18 people came by the Community Outreach Saturday Table on the 19th. A new high for us! We are looking to have the Outreach table set up on the 1st and 3rd Saturdays in October and November as usual and also on the first Saturday in December.

Donations in September:

**Member Fabrics**

30 quilts  
1 preemie  
6 tops  
1 pillowcase

**Outreach Kits**

16 quilts  
2 tops  
16 x-mas bags  
15 kits went out

We will try again to recruit a Fire Survivor Project Committee. Adrienne and I are not able to manage the project on our own.

**Library Report:** The library has been used by 2 members in the last month. I enjoy all the new magazines; I only wish the membership did also. Only 2 members have returned overdue material of which there is quite a lot. Another email blast is needed regarding return of these items.

**Membership Report:**

End of the year Report for 2019-2020 was in the August, 2020 Report.

Membership Update from August 1 –September 20, 2020

We welcomed a total of 7 new members during this time: Linda Ganfield (Alameda), Candance Creasy (Novato), Marilyn Winkler (San Francisco), Sonia Simone (Denver), Barbara Valverde (San Francisco), Lyra Bengston (San Francisco) and Barbara Gregor (San Francisco)

67 Full members

7 Full (new) members

3 Affiliates

Total Memberships: 77

Total Donation Contribution from 5 members: \$165.00

**NCQC Report:** Maren attended the Meet the Teachers Zoom meeting and will discuss with Sumilu about the speakers available.

**St. Mary's Quilt Report:** We have 10 people signed up, we are thinking of a total of 16 squares, so feel we will get there. We have the sky fabric and also some greens. Maren and I will get together soon to divide up the fabric and figure out the list.

**Post Cards: (Year End Report)**

16 Volunteers

105 Cards Pledged

15 Cards Returned

24 DIY Kits sold @\$10

Income: \$268.00

Expense: \$131.89

Profit: \$136.11

**Round Robin Report:**

The 2020 RR ends 10/20.

10-minute slide show of 21 completed RR quilt tops to be hosted by Mary Spadaro at November Guild meeting

Most RR members are on board with the idea of a social distancing, live outdoor show in late October or early November; but the venue and logistics are yet to be determined.

Mary Spadaro will coordinate 2021 RR and prepare notice for next newsletter, to commence Jan 2021

**Free Table Report:** One of the aspects members are missing while we are unable to meet in person is our monthly Free Table. We decided to host some outdoor free tables to comply with Covid recommendations. So far 3 outdoor free tables have been held:

July Cathy Miranker's House

August Maren Larsen's House

September Valerie Lienkaemper's House

These events were well attended and appreciated by members. It would be nice to hold at least one more this year if weather allows and another member volunteers to host.

**Sewcial Report:** As the guild is currently meeting remotely, we are planning remote sewcials where members can join a workshop via Zoom.

The first Virtual Sewcial was held in August, 2020 and was attended by 37 people.

Maren has agreed to set these up while we remain sheltering in place.

August 22, 2020 Foundation String Piecing by Maren Larsen

September 26, 2020 English Paper Pieced Pincushion by Alex Byrne

October 25, 2020 Smithereens by Julia McLeod

November 2020 Buttons by the Spinning Guild in exchange for Alex's workshop

December – non scheduled so far

TBD January or February 2021 Crayon Enhanced Embroidery Patty Klimek