

SFQG Board Meeting Minutes – April 28, 2020

Location: Zoom Meeting

Present: Maren Larsen, Sumilu Cue, Gloria Miller, Valarie Lienkaemper, Cathey Kennedy, Adrienne Hickman, Jessica Church, Dottie McHugh, JoAnn Vail, Carolyn Startup, Jeanie Low, Alex Byrne, Anna Chan

Meeting start time: 6:30

MSP: March Minutes approved as corrected

February Meeting Minutes - Valerie Lienkaemper - to come

Vice-President's Report - Sumilu Cue offered to set up the next Zoom Board meeting with her unlimited account.

Treasurer's Report - Gloria Miller Report (see attached) Rent: We have not heard back from the Church Elder. We have a lease but we have no access to the facility. Do we have a legal right to not pay the rent for the months of March, April, May? We are waiting to see if they contact us to negotiate.

Programs Report - Sumilu Cue talked with the March speaker and offered her ½ her fee since the meeting was cancelled. Currently trying to reschedule March and April speakers for next year. Staying in contact with the next two month's speakers... situations remain fluid. The May meeting may have to be cancelled as the shelter in place has been extended through the month of May. Could we use Zoom? There are technical barriers for the general membership. A sub-committee will meet to discuss the possibilities next week Thursday at 5:30 PM by Zoom.

Standing Committee Reports:

Quilt Show - Alex Byrne (see attached)

Website - Cathy Miranker (see attached)

Quilt Away - Jeanne Matysiak (see attached)

Community Outreach - Adrienne Hickman (see attached) We have paused the delivery of community **outreach** quilts for now. We are exploring whether recipients want to begin receiving them again. Adrienne will give the status of unfinished quilts and request volunteers to finish quilts in the newsletter. Jessica is creating an

Excel spreadsheet to track donations so we can report on outreach statistics.

Friendship Blocks - Kenan Shapiro (nothing to report)

Historian - Jeanie Low received Judith Epstein's Quilter's Biography

Hospitality - Margaret Piazza (no report)

Library - Cher de la Mere Library is now searchable on line on our website.

Membership - Anna Chan (see attached)

NCQC - Laraine Salmon (no report)

Newsletter - Ginger Ashworth (see attached)

Opportunity Quilt - Sue Fox, Dottie will act as a helper. (see attached)

Parliamentarian - Valerie Lienkaemper (no report)

Post cards - JoAnn Vail (see attached)

Sewing Circles - Betty McNeil (no report)

New Business

The Venue Search Committee (report on file) has researched over 30 venues and has narrowed the choices down to the Irish Cultural Center and St. John's Armenian Church. The committee likes St. John's, but there are problems re library storage. The committee is exploring storage options and will be prepared to discuss them with St. John's when the church is again open. Given the uncertain times the board decided that the Guild should negotiate a month-to-month rental agreement with our present venue and explore a rent reduction for the months we are unable to use the venue. The decision to move will be postponed until we have a better idea of what the post pandemic world will look like.

Lincoln Park Quilters: Carolyn and Maren met and decided that Lincoln Park Quilters should become an Affiliate Member of the guild. This seemed the simplest approach and the group can still call itself a class. The church where they meet likes the group and wants them to continue. They request a fee of \$40 for each meeting. They have been meeting by Zoom for the past month and decided to continue on that platform for the summer as well.

Date/location of next meeting: May 26, 2020 on Zoom

Meeting adjourned at 8:45 PM

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments:

Treasurer's Report:

Bank balances:

Quilt Show 2021	\$ 350.20
QuiltAway 2020	\$21,052.68
SFQG Savings	\$48,774.33
SFQG Checking	\$10,126.98

Church/Meeting rental space:

Current rent is \$500 per month

Rent paid through the end of April.

Current lease ends May 31st.

We have traditionally signed one-year leases. Maren has contacted the church asking for rent credit for the months we have not used the space, March and April. The church board is discussing but have not given us an answer concerning credit nor have we been presented with a new lease.

The church currently holds our security deposit of \$1,200.00.

Question to the board: Do we pay May's rent?

Quilt Show: I spoke with Quilt Show Treasurer to suggest easier ways to make vendor check deposits. Night deposit and mail-in were suggested if ATM or direct teller access was difficult. All vendor deposits will be in Quilt Show 2021 Savings until closer to the show when a checking account will be available. Three vendor checks ready for deposit.

Other: I am the contact for the most promising new meeting site that the Meeting Site Search Committee has found. Due to the peculiar times we are in, I have not re-contacted that site to discuss details about going forward. I will look to the search committee and board for direction before contacting the potential new site.

Cash Flow Report:

[/Users/cathey/Dropbox/SFQG Board/Minutes/2019-20/Suport Docs/April 2020/Cash Flow April 27 2020.xls](#)

Profit/Loss Report:

[/Users/cathey/Dropbox/SFQG Board/Minutes/2019-20/Suport Docs/April 2020/p and l 4.28.2020.xls](#)

Quilt Show Report: Not much to be said. Have not heard back from venue or previous caterers, which I assume is Covid related. Categories and challenge quilt topic were confirmed in the Newsletter.

Quilt Show Publicity Report: Quilt show page and the Artist page on the website looks spectacular. We can begin posting the link to the two pages on the internet for folks looking to make travel plans to SF to see our show and to meet Joe and Barbara.

Website Report: there have been a good number of changes to the web site:

- Prorated pricing for full and junior memberships is available online, until August 1st, by clicking Join/Renew. This change took effect as scheduled, on April 1st.

- QUILT San Francisco 2021 has made an early debut on the web site (per Alex). Since April 3rd, there's been a sliding image on the home page as well as links to the main show page and the featured artists page.
- Dani has created a fabulous booklist—fun to browse, easy to search—that's reachable by following the Library link on our home page. Kudos to Dani! It's been accessible since April 6th.

QuiltAway Report: Not much to report, fingers crossed we do get to go to Walker Creek in June but....I hope to hear more next week. The directors were off the entire month of April so we haven't talked or emailed. I will be following up with them next week. If we have to cancel, I will be coming back to the board with ideas about rescheduling.

In the meantime I am busy making twin quilt tops and quilting them. So far, I have five ready for binding. My plan was for one evening at QuiltAway to be for community outreach, a binding party to finish these plus more along with sewing blocks. Adrienne has more information about where the quilts are going. She shared with me a bin of fabric and a big bolt of batting to get things started.

Community Outreach Report:

Epiphany House Outreach + QuiltAway project – 20 twin quilts by Sept. 2020

There is a tracking and donation excel spreadsheet on line.

A member asked about delivering donations now. Have not been delivering because of sequestering order. Should we explore resuming delivery? Have asked ZSFGH & UCSF-PICU, not Laguna Honda because of infection rate there. Have not asked CPMC.

Quilts on hand:

5 fire quilts ready to deliver

3 backs need piecing

2 quilts need binding

2 quilts need backs

1 top needs finishing

9 baby size ready to deliver

26 preemies ready to deliver

7 lap-size + 1 preemie ready to quilt

10 lap quilts ready to deliver (usually would go to Laguna Honda)

Membership Report:

New and Renewed Memberships between February 29 - April 20, 2020

Katie Russell, San Francisco

Carol Heard, San Francisco

Sally Turk, Healdsburg, CA

Christine Beard, San Francisco

Emily Leavitt, San Francisco

Catherine Dietzen, San Francisco

Total memberships (Full, Junior and Affiliates) - 234

Newsletter subscribers - 5

Life time membership - 1

Donations made by members since February 1, 2020 - \$85 (\$30, \$55)

Membership for full and junior fee are prorated at half price, from April 1st -July 31st.

Early renewal will begin on August 1st.

All are encourage to renew by the beginning of new fiscal year on October 1st.

Newsletter Report: The April *Quilters Cables* newsletter went out later than expected, but, before the governor's pronouncement that the quarantine edict was being extended through May, so the May speaker information was presented as though it was going to happen.

I added info regarding QUILT San Francisco 2021, which has made an early debut on the website. You'll find a sliding image on the home page as well as links to the main show page and the featured artists' page.

The prorated pricing information is in both the "from the Membership Corner" column, and, in the "Join Our Guild" section on the back page. I changed the end date from August 1st to July 31st, as on August 1st the site reverts to the full membership fees.

All events before June 1st have been deleted, so that I wouldn't need to print any retractions. A few March events that I researched have been rescheduled (East Bay Heritage Quilters show and the Sonoma Quilt Show to August), but, until the shelter-in-place order is rescinded I am not planning to expend a great deal of energy in the Events section of the newsletter. I did, however, post a "warning" notice: "Many Events have been canceled due to the wide-spread pandemic we are currently experiencing. As Events get rescheduled we shall post new dates. Contact individual venue to see if happening before venturing out."

I sent out a few email requests to our Affiliates to offer them the opportunity to let us know their current operating plans. I heard back from more than half of them! Cathy Miranker gave me the idea to actively pursue this; what a great idea giving some publicity to our struggling small businesses that are related to us.

Opportunity Quilt Report: Dottie has stepped down from centering the Opportunity Quilt "schlep-about" role for this year.

Sue Fox: I am willing to take on the coordination of ticket sales, and possibly of showing the quilt at various locations, depending on how the covid scene shifts our lives. I will be looking for an assistant (or 3) in order to make this project more do-able and more fun. I will likely propose that we make several changes in how we sell the tickets and how we price them. But there you go— a new coordinator, in new times, has new ideas to deal with new circumstances. My goal is always to provide a great fundraiser for our guild, whatever role I take.

Julia and I have discussed options in case QuiltAway is cancelled. We have several ideas in mind, most of which include SFQG members participating and one of which has us making the quilt ourselves. To be clear, we have not made any firm decisions, but we have options!

Post Cards Report:

A request for volunteers was posted in the April 2020 newsletter. I asked them to contact me: JoAnn Vail.

I will mail or deliver a packet of 3-5 cards to anyone who volunteers.

1 & 3/8 oz., 1/4 inch high envelope , costs \$0.85 to mail

Is there a budget for the Postcard Committee?

I have spent to date a total of \$114.19 on mailer cards and peltex.

I collected \$14 at the January meeting

9 members signed up in January to make postcards. Hopefully, cards will be made and returned by our next open meeting.