

SFQG Board Meeting Minutes – June 25, 2019
Location: Ortega Branch Library, 3223 Ortega St., SF, CA

Present: Maren Larsen, Barbara Strick, Gloria Miller, Cathey Kennedy, Pat Wong, Cher delaMere, Adrienne Hickman, Jeanie Low

Meeting start time: 6:30PM

MSP: May Minutes were approved with a change to the Finance Report (supplied by Gloria via email)

1. Treasurer's Report - Gloria Miller (see attached)
2. Parliamentarian's Report - Pat Wong (no report)
3. Nominating Committee - Pat Wong

The Nominating Committee met and identified potential candidates for next year's slate of officers as follows:

Maren Larsen, President
Sumilu Cue, Vice President
Gloria Miller, Treasurer
Cathey Kennedy, Secretary
Valerie Lienkaemper, Parliamentarian

MSP: The suggested slate of officers was approved by the board.

The membership will be informed of the potential officers by August newsletter and the vote to approve the slate will be at the September guild meeting.

4. Vice-President's Report - Barb Strick (see last month's report)
5. Programs Report - Barb Strick

Barb has added speakers for 4 programs, but still needs to fill more. She has more names than slots to fill.

Feedback on previous speaker – The Material Girlfriends were engaging and fun.

6. Standing Committee Reports:

- a. QuiltAway - Jeanne Matysiak (see attached)
- b. Community Outreach - Adrienne Hickman (paper report)
- c. Friendship Blocks - Kenan Shapiro (no report)
- d. Historian - Jeanie Low (see last month's report)
- e. Hospitality - Margaret Piazza (no report)
- f. Library - Cher de la Mere – received new books for the library and is preparing a notice for newsletter. Magazine suggestions are being researched.
- g. Membership - Anna Chan (see attached)
- h. NCQC - Laraine Salmon (no report)
- i. Newsletter - Ginger Ashworth (see attached)
- j. Website - Cathy Miranker (see attached)
- k. Opportunity Quilt - Maren Larsen talked with Sue Fox who said that she is interested in teaching a class at QuiltAway that will result in the Opportunity Quilt top being

done at the event.

l. Sewing Circles - Betty McNiel (no report)

m. Sewcials - Mary Whalen (see attached)

7. Unfinished Business

a. Committee Job Descriptions especially Vice President - Pat Wong (ongoing)

8. New Business

a. Letterhead & note cards w/ envelopes (Adrienne will follow up with Normandie Ross)

b. New member social November 9th by Becky Simpson at the Girl Scout House.

c. Review of the list of positions from Ginger's report (updated)

Location/Date of next meeting, Ortega Branch Library, 3223 Ortega St., SF, CA 94122

Tuesday, July 23th, 2019

Meeting adjourned at 7:45PM

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments:

Treasurer's Report:

A call out to all Committee Chairs: it is time to think about your 2019-20 budget request. I will need the figures by the July board meeting. If you need details about what you have earned/spent to-date or need help with determining your new budget request, please contact me.

QuiltAway Report:

We have reservations for Thursday, June 25 through Sunday, June 28 at Walker Creek Ranch. For those interested, we have Wednesday, June 24 reserved as an additional option.

I have begun researching workshops and have received lots of suggestions. We have a planning meeting scheduled for Tuesday, July 9, 6:30 pm, at my office at 903 O'Farrell Street, San Francisco.

Regarding the budget, I would like to see how much the instructors fees will be. Last year the travel expenses were nominal. We don't anticipate much change on the room and meal expenses. Can we start with a tentative \$6000 budget and keep the board advised as we seek instructors?

I would like to share workshop information as soon as we have commitments. I will ask for samples and website information to share on our website. Fingers crossed that we can start taking reservations in October.

Community Outreach:

Quilts received at the May and June Guild Meetings

- 15 Premie Quilts

- 9 Baby Quilts

- 2 Lap Quilts

- 1 Small Top

- 58 pillowcases

Fire Survivor Quilts that were received at the June Meeting

- 1 finished quilt

- 4 tops

Other Outreach news:

- 2 rolls of charity batting have been ordered from Hobbs (Bonded Fibers)

 - One roll is for Outreach one is for the Fire Survivor Project.

- The Outreach Sewcial:

 - 20 people worked for all or part of the day

 - Lunch was generously provided by Pat Wong

 - No count on project completion yet.

Membership Report:

June 18th guild night, we had 7 guests (1 free pass, 2 guests of members, 4 paid guest fee) and 1 new member attended. \$20 was collected and turned over to the guild's treasurer that night.

2 new members (Eve Lynch and Jessica Church of SF, CA) bringing the full membership to 215 (42 are new members).

New Member Social is scheduled for November 9, 2019. Becky Simpson has reserved the Girl Scout House in San Bruno for the event. The new member list will be collected from 2017-2018 and 2018-2019. All new members who have never attended this event, are welcome to come join us.

We will need to reorder more membership cards soon.

Newsletter Report:

[1.] nothing is changing in the Speakers section for July or August.

[2.] Dottie McHugh's Saturday Sewcial that had a TBA July date is canceled, and currently not being rescheduled, so that has been deleted from the July newsletter—Mary has informed me that the moneys collected for this workshop have all been returned. Maren might need to throw out an email Blast?

[3.] are there any unfilled positions — other than a Saturday Sewcial's volunteer to man the Sewcial table at meetings? Should I keep Mary Whalen's name as Sewcial committee member?? Someone should let me know of any changes so I can make sure that any need is put in the newsletters. This is the updated list as of this board meeting:

Block of the Month Julia McLeod
Community Outreach Adrienne Hickman
Email Monitor Maren Larsen
Friendship Blocks Kenan Shapero
Historian Jeanie Low
Hospitality Margaret Piazza
Librarian Cher delaMere
Library Special Projects Dani Lawler
Membership Chair Anna Chan
NCQC Representative Laraine Salmon
Newsletter Editor Ginger Ashworth
Newsletter Proofreader Catherine Rodriguez
Newsletter Mailing Jane Yamada
Photographer/Instagram Holly Gatto
Programs Barb Strick
QuiltAway 2020 Jeanne Matysiak
Quilt Show 2021 Alex Byrne
Saturday Sewcials Mary Whalen
Secret Pals ()
Sewing Circles Betty McNiel
Website Administrator Cathy Miranker

[4.] I need to know when the November meeting will be held, will it be the **second** or the **third** Tuesday of the month? Please notify me . . .

Website Report:

My apologies for not checking in with Anna about new memberships in June and for not relaying related financial info to Gloria in advance of the board meeting; I am traveling in Europe and I can't manage my usual spreadsheets.

But here is the web info on additions thus far in June to the membership:

- June 17: Dalila Gomez joined @ \$17.50
- June 18: Lauren Bianchi joined @ \$17.50

For Gloria's info:

I also ran five tests to make sure the membership forms were working: 4 junior memberships at \$12.50 each on June 11-12, and a \$1 test on June 12. (There may have been a double charge for Lauren Bianchi; I cannot check into this further while I am traveling.)

I have also had many conversations, email and phone, with Jeanne Matysiak about whether to "go digital" for the 2020 QuiltAway. And the decision is No, which I will explain fully when I return in July.

Sewcial Report:

The June 8 sewcial with Denise Labadie was great! Some of us are looking into taking a longer class in Mendocino in October. Sorry most of you missed it.

Dottie's sewcial has been canceled due to personal reasons.

Joy-Lily is scheduled September 21 for a collage class for \$40. No one will be available to collect money and promote it in August. I will do that at the July meeting. I request a reminder before the July meeting to bring cash or check. I would also like a reminder to contact me if interested before the August meeting.

I will continue on as sewcial coordinator at least through September and longer if my new committee is willing to help. I will email Andrea Lash and Ginny Giblin who have both volunteered to help.