

SFQG Board Meeting Minutes – October 23, 2018
Location: Ortega Branch Library, 3223 Ortega St., SF, CA

Present: Maren Larsen, Barb Strick, Gloria Miller, Cathey Kennedy, Pat Wong, Cher delaMere, Cathy Miranker, Jane Strem

Meeting start time: 6:40 PM

MSP: September 2018 Minutes approved

Programs Report - Cathy Miranker (report attached)

MSP: Cathy will send an email thank-you as soon as web donation comes in. Anna will follow up by sending guild fabric postcards thank-you via snail-mail.

The board approved allocating the necessary cards without expense to Anna for the above purpose.
Feedback on previous speaker - Group enjoyed her authenticity and Sewcial is filling up
Cathy will help Maren with the Mail Chimp e-blast

Treasurer's Report - Gloria Miller (report attached) Gloria will send 2017-18 books to our bookkeeper

MSP: The board approved the motion to join the Textile Museum in San Jose (\$300/year)

The motion will be brought to membership for vote at November meeting Postage
clarification - none was allowed for newsletters in this year's budget, but two years worth of
postage was bought last year.

Vice-President's Report: – Barb Strick is organizing the auction. So far there are no raffle items (a few suggestions were offered Wee Scottie, Twice Nice) affiliates in general. Sue Fox will be the auctioneer. Alex and Pat Wong will be cashiers. Betty Tang and Trudy Gee will take care of cash and carry. Cher has a cash box to lend to the auction. Maren, Cher and Cathey will be Sorters/directors of stuff at the front door. Gloria – front door. Pat Knapp will hand out numbers and catalogue the person assigned that number. Gloria and Claudia will keep the pace of the auction moving by providing the next offering to the auctioneer in a timely manner. Credit Cards will be accepted, but not at Cash and Cary. Gloria will bring supplies and petty cash.

December meeting - Make and Take - 4 things are now arranged, but we are looking for 6. A \$25 stipend is offered to each maker that runs a project.

Parliamentarian's Report - no report

Standing Committee Reports:

Quilt Show - Jane Strem & Becky Simpson (report attached) pins being made for quilt entrants
Community Outreach – Adrienne Hickman (no report)
Friendship Blocks – Pat Knapp (report attached)
Historian - Jeanie Low (Report attached)
Hospitality - Margaret Piazza (no report)

The 37th year celebration was wonderful and the healthier food is also appreciated

Library - Cher de la Mere (more donations coming in - no book sales in November)
Membership - Anna Chan (report attached)
Newsletter - Ginger Ashworth (report attached)
NCQC & Secret Pal - Laraine Salmon (no report) Secret Pal to start up in November.
Website - Cathy Miranker (report attached)
Opportunity Quilt - Cher de la Mere We made \$307 in sales at PIQF. The raffle tickets that are not picked up will be mailed out in January
Mini Retreat 2019 - Jeanne Matysiak (report attached)
Sewing Circles - Betty McNeil (no report)
Sewcials - Mary Whalen (report attached)

Unfinished Business: Job descriptions Barb has received the packet from Linda and will review it. The updates will continue in January

New Business: (none)

Location of next meeting, Ortega Branch Library, November 20, 2019

Meeting adjourned at 8:10 PM

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments

Programs Report:

Please note: Cathy Miranker will NOT be at any November, December or January meetings.

Lectures: Julia McLeod volunteered to try wrangling a speaker once or twice. I emailed her the How-To Google Spreadshet. We are scheduling a phone call to talk her through the process. We still need 8 more volunteers.

I will volunteer to facilitate the February visit by Rosalie Dace, since her arrangements are complicated (international arrival, cost-sharing gigs with other local guilds, and then sessions at Asilomar).

FYI, here's the January/February snippet from the How-To Facilitate document that spells out every detail: I have shared the URL for this Google Sheet in the past. Please let me know whether I should send invitations to share it with the executive board. (on file)

Treasurer's Report:

End of year: Income was close to what was expected and expenses were lower than expected thus we did not experience the anticipated loss. Reminder that we use Cash accounting, income recognized when earned and expenses deducted when incurred so some of the plus and minus figures in the profit and loss statement may reflect funds coming in or going out earlier or later than expected when the budget was approved. Questions? At the board meeting.

MOFO: (Morrison & Foerster LLP)

October 9th, after a year and a half of emails, phone calls and paper work we have finally received the Organizational Clearance Certificate for Welfare or Veterans' Organizational Exemption. The certificate has been given to the landlord, Chinese 7th Day Adventist Church, Elder, Philip Tse, and has been mailed to our new legal contact at MOFO. Everyone seems content and I expect no further action on this subject. I have the original and several copies. The document has been scanned and added to the guild Google Docs storage Titled "OCC Document". A scan of the document is at the end of these attachments.

Quilt Show Report:

The quilt show entry form is being developed and will be online for the November guild meeting. Testing and training will happen soon. Entries will open November 13, 2018 and close January 15, 2019. All entrants must sign up for 2 2-hour volunteer shifts. We will have computers and assistants at the December and January meeting for those who need it. We are in the process of defining the categories, a new category Kit quilts has been added. There are still some open lead positions to be filled and a caterer is being sought. The next show meeting will finalize the advanced ticket layout and decide as to whether or not we will display the Border Quilt. The next show meeting is October 27th at 10 AM at the Police Academy. Quilt Show minutes are available upon request.

Friendship Block: Taken 7 blocks; Returned/completed 2 blocks.

Historically, this is a very bad time of the year for FB's. Between making personal gifts and Quilt Show entries, members have little time to make blocks up for distribution. There will be no Friendship Block table for the next two months due to the auction in November and December meeting plans.

Historian's Report: I'm continuing to write a quiltmaker summary of the ones available for our Quilters Cables. I'm running low on new faces. For those of you who haven't written your story, please consider doing so.

Membership Report: As of October 20, 2018 we have a total of 150 members.

From that total, we have:

7 new members

1 member as a new affiliate (Grandma Dot)

6 affiliates renewed (wee scotty, hello stitch, two brothers quilting, summit quilting, piecemovement, twice nice sewing machine restorations)

3 newsletter only subscriber (not counted in the membership total)

There were 3 guests came, in each as a guest of a member. No fee collected.

Hopefully at the January board meeting, I will address this privilege further (on how it is going and how it is a way to encourage new membership).

We are grateful to have individuals who can help us go through the change to online membership renewals. Our thanks to Alex B. and Cathy M. for assisting members through the new process.

Newsletter Report: I am updating the Events Calendar in our newsletter. I am requesting that any members who know of any upcoming events—quilty or sewisty or crafty—anything you might think would be of interest to guild members, please send me the information. Sadly, I just discovered that Fogbelt Studio is no longer going to be having their annual December crafts show, so I only have ONE event listed for December (so far), the 48th Annual Craneway Craft Fair in Richmond (which used to be called the KPFA Crafts Fair). So, if anyone has any knowledge of any events. Please let me know by the deadline for the November newsletter, which is October 30th at 5 p.m.

The newsletter for October was 12 pages. Still trying to reduce it to 8 pages, but luckily have been sent enough information to fill 12 pages. Thank you, one and all, for any newsletter contributions.

Website Report: I would like to propose a change on the membership form regarding the newsletter.

- I think the question should be: How do you want to receive your newsletter?
- I think there should be 3 options, in this order: Email, pick up at meeting, snail mail.

My mass emailing immediately after last week's meeting produced a nice little bump in renewals, but some of 50 members still have not yet acted.

A web page called Quilt Entry Info for Members is drafted and almost ready to go live, as soon as the show committee provides a few missing details. With a few more tweaks the Entry Form will soon be ready ... it already works ... and I already entered a quilt as a test!

I have offered to train four people to use the quilt-entry form in an hourlong session at my home, on a mutually agreeable day and time between Nov. 7–9, so that they can assist members at meetings, much as Alex and I have been doing.

Lee Schulstad and Catherine Sherman have stepped up for entry-form training. Lee will learn about the form, plus the ins and outs of working with the photos accompanying each entry. Catherine will learn about the form, plus how she can get the most out of advance notifications about work shift sign-ups.

Others, especially from the Show Committee are invited to join the sessions (or propose another day/time)

11 AM November 8 with Lee

5 PM November 7

Any hour from 3-6 PM November 8

Any time November 9

This situation may cause problems for members who want help, because, again, I will NOT be at the November, December or January meetings.

Finally, My thanks goes out to:

...Barb Strick for wrangling great photos for December's make-and-take activities.

...and to Alex Byrne, Liz Chronis, Julie Scribner, Anna Chan, Andrea Lash, Mary Whalen and especially Ginger Ashworth for alerting me to little errors here and there throughout the web site. Their eagle eyes have helped me fix problems fast.

Mini Retreat Report: I have 10 sign ups to date for the May 2019 retreat. My goal is 50 participants. Registration with deposit began on October 16, balance of fee due February 19.

I would like to open the retreat to non guild members on January 1 if we do not have 50 participants from our guild. This event does not cost the guild any funds and I would like to show Walker Creek we have enough participation to be kept on their active list for future retreats. Please let me know what you think of this idea.

Sewcials Report: Saturday Sewcial are going well. Looks like the November 17, 2018 with Stacey Sharman is a go.

Since I was quite ill for the October meeting, can I set up the Sewcial table at the November and December meetings? I need a couple more people for Stacey Sharman and to start sign ups for January 19, 2019 with Tara Faughnan.

Would it be possible to send out an email (e-blast?) that I will need checks or cash at the November 13, 2018 meeting for Stacey's Sewcial or mailed directly to me before that? They can call me at 650-273-3270.

Here is my list of upcoming Sewcials. I am still talking to potential teachers for the others.

Scheduled Sewcials:

November 17, 2018, Stacey Sharman, improvisational log cabin \$55

January 19, 2019, Tara Faughnan, Pine Burr \$85

2019, Dottie McHugh, Soft lambs \$10

Techniques \$70

February 16,

April 20, 2019 TBD

June 8 or 23, 2019, Denise Labadie,

July 20, 2019, Joy-Lily, Fantasy collage \$35

August TBD

CALIFORNIA STATE BOARD OF EQUALIZATION

**ORGANIZATIONAL CLEARANCE CERTIFICATE
FOR WELFARE OR VETERANS' ORGANIZATION EXEMPTION**



Organization Name and Mailing Address:

San Francisco Quilters Guild
Attn: Gloria Miller, Treasurer
7777 Geary Boulevard
San Francisco

CA 94121

THIS CERTIFICATE NUMBER MUST BE
SUBMITTED TO A COUNTY WHEN FILING
A CLAIM FOR WELFARE OR VETERANS'
ORGANIZATION EXEMPTION

Organizational Information:

Date of Certificate: 09/26/2018
BOE Ex. No.: 27379
Purpose: Charitable
Corporate I.D. No.: 1134957
Fiscal Year First Qualified: 16-17

In accordance with section 254.6
of the Revenue and Taxation
Code, the Board has determined
that this organization meets the
organizational requirements of
section 214

BOE-277-OC REV.2 (4-09)

**NOTICE TO ORGANIZATIONS
GENERAL INFORMATION REGARDING
WELFARE OR VETERANS' ORGANIZATION EXEMPTION**

Your claim for an Organizational Clearance Certificate has been reviewed and a determination has been made that your organization meets the organizational requirements for exemption under section 214. A claim for the organizational clearance certificate will be mailed to the organization periodically to verify and update information. The claim form must be completed, signed, and filed with the Board, along with supporting documents, in order to maintain eligibility for the certificate. The Board may institute an audit or verification of the organization to determine whether the organization meets the organizational requirements of Revenue and Taxation Code section 214, as required by section 15618 of the Government Code. If you have any questions concerning the organizational requirements, you may contact the State Board of Equalization, Property and Special Taxes Department, County-Assessed Properties Division, Exemptions Section, at 916-274-3430.

The Assessor may not approve a property tax exemption claim on any property until the claimant has been issued a valid Organizational Clearance Certificate under section 254.6. The Assessor may deny a claim for the exemption, notwithstanding that the claimant has been granted an organizational clearance certificate. Claim forms for the welfare or veterans' organization exemption for property newly acquired by an organization may be obtained from the Assessor in the county where the property is located.

Annually, claims for the welfare and veterans' organization exemptions and supplemental affidavits, if required, must be filed on or before February 15 with the application to the applicable Assessor to avoid a late filing penalty under section 270. (A separate claim must be filed for each property location.) The Assessor will review all claims to determine that the organization continues to use its property for qualifying purposes and activities, as specified in section 214. Any questions relating to section 214 requirements regarding qualifying purposes and uses of the property may be directed to the Assessor.

