

SFQG Board Meeting Minutes – May 28, 2019
Location: Ortega Branch Library, 3223 Ortega St., SF, CA

Present: Maren Larsen, Gloria Miller, Cathey Kennedy, Pat Wong, Jeanie Low, Cher dela Mer, Cathy Miranker

Meeting start time: 6:35PM

MSP: April Minutes approved

Treasurer's Report - Gloria Miller – report attached. Slight over calculation of tax for the Mini Retreat resulting in \$198.63 boost to the guild.

QuiltAway 2020 – Jeanie Matysiak will chair, dates June 25-28 2020 (Father's Day weekend)

Treasurer's report and Jeanie as chair for QuiltAway were both approved by the board. Guild will subsidize QuiltAway 2020 in the amount of \$8,000

Gloria will write a short article for the newsletter regarding the gift from Eleanor Ewing. A discussion ensued regarding monetary donations to the guild. We will accept them but will not solicit them.

Rent went up to \$500 starting June 1. The new lease has been signed. An addition security deposit of \$350 has been paid to the church and added to a \$450 security deposit paid in 2017, for a total security deposit of \$800. The total is refundable if we need to vacate. We have been informed that our library is being housed as a courtesy (no charge as of yet).

Parliamentarian's Report - Pat Wong – report Attached

Nominating committee approved.

VP position as described by Linda in 2018 to be used (*italics added by Pat from Linda's notes.*)

Vice-President's Report - Barb Strick – no report

Programs Report - Barb Strick – report attached.

Feedback on previous speaker – her work far outweighed her lecture, which was more of a journey lecture, which to be fair is how she titled her offering.

Change in April and a change in June to Material Girls (twin quilters)

Standing Committee Reports

Quilt Show - Jane Strem & Becky Simpson – report attached. Alex Byrne will chair 2021 Quilt Show

Community Outreach - Adrienne Hickman – report attached (from May newsletter)

Friendship Blocks – Kenan Shapero – report attached (from May newsletter)

Historian - Jeanie Low – report Attached

Hospitality - Margaret Piazza – no report

Library - Cher de la Mere – 4 years of Quilters Cables have been sent to University Nebraska Textile Division.

The request was made by Task Rabbit to use 4 boxes instead of 3 for the storage on top of the Library (3 are too heavy)

Research is ongoing for library plug-in to use as web book locating for our guild library.

Membership - Anna Chan – report attached

41 new members – Becky Simpson will chair the New Member Lunch. Maren will contact her as to timing ASAP. Cathy offered her house in August or September.

NCQC - Laraine Salmon – no report

Newsletter - Ginger Ashworth – report attached Ginger needs someone to find events for her.

Cathy will send her anything that is SAQA related. The Guild FB page is a good place to look.

Website - Cathy Miranker – report attached. Everything up to date as of now. FB and Instagram need to be consolidated into one area on our web site.
Cathy researching what we may want the Web site to do for us in the next fiscal year.
QuiltAway online?
Adrienne asked if patterns can be posted on the web for Mystery quilts from past QuiltAway, Pillow cases, etc. (yes)
Members should be sure that they can sign onto the Web site for renewal as Cathy will be away from October 1 through February 2020.
Website slow... commented upon very often. Cathy will check with Web Guru.
A few issues were brought to Cathy's attention, which she will address.

Opportunity Quilt - Cher de la Mere Maren will call Sue Fox to check up on her offer to do the next one.

Mini Retreat 2019 - Jeanne Matysiak Small group (26?) but everyone had fun. Joy Lily did a class with 8 people. Saturday night group presentation was very popular. Food was

good.

Sewing Circles - Betty McNeil – no report

Sewcials - Mary Whalen – report attached. She is stepping down due to Grandma duties.

Unfinished Business

Committee Job Descriptions especially Vice President - Pat Wong

New Business

Letterhead & note cards w/ envelopes. Normandie Ross working on it for a run of 200. The cost will come out of in the Equipment budget.

Instagram update. Pat Wong asked about posting rubric. People are only identified with permission. Our Instagram posting are cross posted to our FB.

New Members Social – see above

Location/Date of next meeting, Ortega Branch Library, 3223 Ortega St., SF, CA 94122
Tuesday, June 25th, 2019

Meeting adjourned at 8:20 PM

Respectfully submitted by Cathey Kennedy, Secretary to the Board

Attachments:

Treasurer's Report:

QUILT San Francisco 2019 I expect to have final report from Molly for the quilt show at the June board meeting. I estimate the profit from the show to be around \$7,000.

QuiltAway 2020: As soon as the quilt show books are closed, I will open the QuiltAway 2020 books. The guild offered to subsidize the teacher expense at the last retreat in the amount of \$8,000. The chairperson reduced the amount to \$6,000 when local teachers were hired. I propose we again offer \$8,000.

Mini Retreat: The books on the mini retreat are closed and made a profit of \$198.63. None was expected.

Donation: We have received the promised donation from the Eleanor J. Ewing estate in the amount of \$1,000. The check has been deposited into our general checking account. The board should decide if we want to note this in the newsletter, with or without mentioning the amount.

Landlord: Our rent has increased to \$500 a month and an additional security deposit of \$350 was requested. (Total security deposit \$800.) The new 1-year lease is effective June 1, 2019

Parliamentarian's Report:

I will ask for Board for approval of the Nominating Committee:

Pat Wong, Maren Larsen, Cher delaMere, Donna Rand and Betty McNeil. (Approved)

There are two positions to be filled: Vice President and Parliamentarian.

If you have worked with any Guild member who you think might be a good fit for either of these positions, please reach out to myself or any committee member.

Job Description update:

Several job descriptions have been added to the Google docs, SFQG Board, Job Descriptions folder. I would like to discuss the Vice President job description in particular so that the nominating committee has good version to recruit with. Attached is a word document with both the SFQG Bylaws job description and the 2018 job description, which has been adopted by the Board (below).

1. In the absence of the President, serve in that office and perform such duties assigned to the President

a. Attend Guild meetings and Board meetings

2. Be Authorized to co-sign checks of the Guild

3. Contact for other quilting guild's opportunity quilts

a. Receive and calendar requests from other quilting guilds to show their opportunity

quilts and sell raffle tickets at the SFQG general meetings

b. Notify Quilter's Cable chairperson of dates for insertion into newsletter

4. Plan November Auction

a. Recruit auctioneer

b. *Recruit sorters*

c. *Tables in front of stage for auction items*

d. *Sales tables*

e. *Recruit cashiers*

f. *Notices in Quilter's Cables*

5. December Party

a. *Recruit 6-7 SFQG members to share a craft they like, e.g., making name tags, origami ornaments, paper flowers, finger pincushions, etc.*

b. *\$25 budget for each craft*

c. *Extra special food- encourage other members to bring something to eat*

Programs Report:

I still need to reach out for needed help at the meetings with assisting speaker. Running a Call for Volunteers in QC went nowhere. Wanda Lewis is scheduled to meet June 2019 speakers. Material Girlfriends sisters Lisa and Lori are presenters, stepping in when our scheduled speaker had to cancel for personal reasons.

Working on contacting speakers for 2020 general meetings

January - Maria Shell (likely won't have written Agreement until early July)

February - Silk & Salvage (Sue Fox/Julia McLeod)

March -

April -

May - Jane Haworth

June - Fern Royce

July - Julie Silber

August -

September - Sara Trail of Social Justice Sewing Academy (email commitment, no Agreement yet)

October

In discussion and/or possibilities:

Angie Woolman

Jody Alexander (boro stitching)

Amy Ahlstrom
Youngmin Lee

In January, Maria Shell will be here from Alaska for Craft Napa, so able to share expenses. March and April - I've been trying to tie in with Asilomar instructors, but I've not been successful yet. Many "no" answers so it may be time to abandon that possibility.

Quilt Show Report:

We continue to receive rave reviews for QUILT San Francisco 2019. Although the leadership has been turned over to Alex Byrne for 2021, we continue to collect the final reports from committee leaders. I have a call into the Show Treasurer to determine if all the bills have been paid and the Show books are closed... No word yet.

Community Outreach:

Quilts Received at the April Guild Meeting **Northern California Fire Survivors Quilt Project**

1. 1 finished quilt 2 tops
2. 2 quilt backs 1 bindings

Fire Survivor Quilt Project

Community Outreach Projects: (from May Quilters Cables)

Many thanks to everyone who has contributed to this huge project. The response has been amazing! Members new and old have stepped up including José Best, a new member with a long-arm quilting business. He has offered to quilt two tops for the fire survivors. Thank you, José.

We are half-way there! Well almost half-way. Fifty-nine to go. The present total of delivered finished quilts is forty-one.

What we need now:

More long-armers. More people to apply binding.

More quilts. More binding. We especially need batik binding, dark

Preemie Quilts 5

Lap Quilts 4

Pillowcases 5

Baby Quilts 9

Lap Quilt needs binding 1

Small Tops 2

Saturday Sewcial June 22, 2019

binding, and bright colorful binding.

Friendship Blocks: (from May Quilters Cables)

One of the great traditions of the San Francisco Quilters Guild is friendship blocks. The purpose is to make a block or blocks for fellow guild members. Like so many things in life, there are plenty of

reasons to do this than to just create blocks to help someone with their project. Participating will actually **improve** your sewing skills, **give** you a small, easily accomplishable project to see completed (and feel good about it), and most importantly, **build** intra-guild relationships. Seeing your block in a completed project makes the project a group effort. In return, all guild members enjoy seeing the completed projects. This completes the cycle!

Friendship blocks come in all different skill levels, subjects, colours, and sizes, just as guild members do. Some blocks require you to add materials from your stash, others come complete with all materials needed. There is something for everyone at one time or another—appliqué, piecing, paper-piecing, different colour-ways, and styles from traditional to contemporary to modern.

We ask that if you sign up for a block, that it be returned in one to two meetings (months). Occasionally, someone will give a specific date because the quilter has a specific intended purpose for the finished quilt. Either way, blocks need to be returned whether completed or not because often the guild member may not have additional fabric available with which to finish! Returning a block that isn't complete is better than "losing it in your stash".

Historian Report:

I'm happy to announce that I have completed Quilters Cables Indexes from 1981 to 2018. I will need the guild's Google site information to place a copy there. It took me several years to review 297 monthly issues. There are 81 Index pages that list monthly guild news that were published in the Quilters Cables. Some QC Index topics list speakers, talk titles and their bios / quilt show and other guild event announcements / quiltmaker summaries / proposed budgets / guild officer nominee and their bios / California Heritage Quilt Project /Block of the Month pattern name/ Sewcials / Community Outreach./ new member names listed. I have a storage bin with all the QC issues published from 1981 to date here at my house.

Disclaimer: The indexes do not list list of Officers for each yea. Those names are available in each issue of the Quilters Cables . I did not list San Francisco Embroidery Guild announcements.

Through the years, using the QC Indexes, I've been able to assist with several inquiries about various guild information such as: our guild's history, to compile a list of Charter Members / Presidents / speakers / quilt show details. The latest inquiry came from The Dorcas Quilters about articles and quiltmaker stories written. They were preparing their 80th Anniversary for our quilt show. Reviewing the QC Index, it took me 20 minutes to find articles written in nine separate years. It took another 2 hrs for me to pull those issues to scan and the send to Dorcas. In my previous quilting life, I was a library technician.

Membership Report:

No new membership since April 17, 2019.

On February 26, we had 206 memberships (186 full, 5 juniors, 15 affiliates) and 3 newsletter subscribers.

On May 28, we have 228 memberships (173 full, 36 new full, 4 new juniors, 15 affiliates) and 4 newsletter subscribers. (An error was made on the number of juniors in the February report)

As of today, 47 members, 2 affiliates and 1 newsletter subscriber did not renew. My thanks to Ginger A. for her assistance in reminding affiliates to renew, while I follow up with individual membership in

renewing. I spent the last part of December going through 11 of 17 pages from the 2018 directory reminding member to renew or possibly sharing their thoughts for not renewing. I discovered one had trouble renewing for two members online and gave up. She then, resubmitted to the guild directly. One member forgot to renew and she had problem renewing online. With these 2 situations, one was resolved with help from the guild and the other member was able to renew successfully on another try.

The new online process caused some members to rethink their priority to renew. Two senior members expressed having less interest in quilting to renew. Another member felt less motivated to drive out at night, while another want to continue to attend but no longer have someone to drive her in. Their situations were similar and each decided it's not in their best interest to renew.

For others, three had moved, one wish to take a break, two dealing with health issue, one cannot attend due to work, one did not renew yet and there were a few joined only to participate in our last retreat. These were the reasons I was able to gather at the time.

Going online to join/renew will take some getting used to. We will feel more comfortable as we go. (I reminded members that guild volunteers were assisting members to renew on guild night, from September-November and even December, if they needed help.)

WILL THIS SERVICE BE OFFER AGAIN DURING RENEWAL TIME FOR October 2019- 2020? It had helped those who have issue using credit card for payment. For those who came for help were very relieve and please to be able to renew their membership. CATHY M. AND ALEX B. DID AN ADMIRABLE JOB LAST YEAR ASSISTING OUR MEMBERS THROUGH THE ONLINE PROCESS. Is it possible to recruit a few more to give Cathy and Alex support? I would appreciate advance information from the board, so I can provide information to our members via newsletter articles when it gets closer to renewal period. Thank you.

New Member Social

We have 40 new members and more from last year. We are ready to think about our New Member Social again. Becky Simpson graciously will lead the event again. Please reach out to her, if you can help.

Guests and New Member on guild night (May 21, 2019)

We welcome 5 guests invited by our members. (Guests: Jessica Church, Lori Grey, Jan Blair, Jennie Alexich, Aida Best). No fee was collected.

2 guests wanted to join that night. (Guests: Christine Reiter and Pat Connell). They know now to go online to join. No fee collected for their visit.

We welcome one new member, Jos'e Best.

Volunteers at the Membership Table

We were thrilled to have 2 extra volunteers. Thank you to Mary Spadaro, Margaret Barrett, Cathy Rodriguez and Lizz Beitzel for their help at the membership table.

2019 Membership Directory

We have 32 directory left, out of the 150 printed. Thank you to Dani L. for her ability to guess what amount to order. We are doing well for not having an excessive amount of directory leftover. A handful of members still need to drop in to pick up their membership card, new member package and (if desire) a directory.

Newsletter Report:

There was a change in the Speakers for June 2019 which was not reflected in the original May newsletter, so, I corrected the information and re-sent the amended May newsletter to all electronic subscribers. For those who prefer to receive paper copies, I printed out a replacement Page 1 (in color), and before the guild meeting began, we inserted that extra Page 1 into all the paper copies and then distributed the newsletters to all the members at the meeting. Doing this, plus, Maren emailed out a notice to everyone with the same information, probably ensured that most everyone is aware of the June speaker change.

Website Report:

Kudos to Barb for her super-fast scheduling changes for April and June, making it fast and easy for me to sub the new lectures into multiple areas of the web site, including the slider atop the home page, the events calendar and the lectures page.

- Our Instagram account now has 14 posts (each with multiple images) and 65 followers.
 - The Instagram images are also automatically posted on Facebook.
 - Kudos to Holly Gatto.
 - I plan to consolidate the web site's Facebook and Instagram pages (found under Activities) into a single, shortened, simplified Social Media page
- I am beginning work on a 2019–2020 web budget.
 - I have asked for input from Dani Lawler about the library and from Jeanne Matysiak about whether she'll want a digital registration form for QuiltAway 2020.
 - Is there any interest in putting mystery-quilt patterns (from past QuiltAways) and/or baby quilt patterns (from Community Outreach) on the web?
 - I need requests for new features or changes by early July.

Sewcials Report:

We have 2 more sewcials scheduled. The first is June 8, 2019 with Denise Labadie. I'm happy to say we have enough quilters so our workshop is a go. She will be teaching techniques. Joy-Lily is teaching a collage class on September 21, 2019. I will sign up people at the next few meetings.

Dottie will be teaching her stuffed kitties class, which was postponed due to a family emergency. We will schedule after she returns from her trip.

Peninsula Quilters decided they did not want to cosponsor the class in October with our speaker, Jean Impey, since they already did a workshop with her in the spring. I am not pursuing it since I don't think we can fill the class.

Since I will be unavailable on Tuesday nights after July due to grandmotherly duties, I have not attempted to fill either November or December dates.

I'm sorry to leave the workshops, I think they are important for our community and they offer opportunities to learn new techniques. Special thanks to Alex Byrne for her willingness to step up and teach exciting new things for free!