

Minutes of the SFQG Board Meeting –May 23, 2017

Location: Ortega Branch Library, 3223 Ortega Street, SF, CA

In Attendance: Alex Byrne, Linda Bartolotta, Anna Chan, Jeanie Low, Sylvie Marquet, Gloria Miller, Claudia Shearer (proxy for Cathey Kennedy)

The meeting was called to order at 6:40 P.M. Alex provided a brief welcoming message.

MSP The minutes of the March 2017 meeting were approved.

Treasurer – Gloria Miller handed out the Financials at the meeting (copy on file). Of note:

- We have a large bank balance and our income has been growing steadily each year yet there is no concrete plan for spending it. Forward planning will be a future focus.
- Landlord Issue Update: Morrison & Foerster is handling the updating of corp status on a pro-bono basis (guild will pay the filing fees). Process will take about 3 months to complete. Gloria is keeping the Church (our landlord) apprised.

Parliamentarian – Claudia read the guild's Purpose in our Bylaws: "...providing instruction ... through lectures, forums, workshops, seminars..." as this pertains to our discussion on whether to continue offering Sewcials. Further discussion under "Programs".

Programs – Cathy Miranker submitted a written report via email (copy on file).

- Programs are booked through Oct., 2018. Beyond this, Cathy is only able to book speakers but not handle the other tasks related to programs that she is currently doing. Alex will ask Cathy to step down and board will look for a new person with capability to take on full responsibilities.
- Get someone to publicize Sept & Oct Sewcials
- Claudia will ask Laura Damkoehler who is currently assisting Cathy if she can take on Programs.
- Board will look for a volunteer to take on Speaker set-up/AV
- Hospitality (dinner & home stay) for the Speaker can be eliminated
- Issue of continuing with Sewcials – unable to book minimum # of attendees and is time consuming work. Stop booking workshops but not officially eliminate them.
- Alex will work on resurrecting the June Outreach (possibly hosting at her workplace).

Standing Committees

Quilt Show – Reviewed final quilt show report (on file). Show co-chairs, Lee & Caroline were absent.

- Gloria reported show earnings at a little over \$10K, approx \$2k more than the 2015 show.
- Co-chairs asked the Board to determine the date for the next show and contact St. Mary's to book venue for 2019. Linda offered to take on.
- Reviewed Sue Fox' proposal to form a Steering Committee to propose suggestions for the next show to the Board in Sept-Oct. Alex to advise Sue -- okay to proceed, but their findings will be "non-binding". Board would support the committee identifying the next show co-chairs and/or offer to co-chair themselves.

Community Outreach – Adrienne Hickman absent (report unknown). Board discussed Adrienne's successor. Gloria will ask Adrienne if she has someone in mind.

Historian – Jeanie Low -- she will add content re: guild history to website.

Membership – Anna Chan: 3 new members joined this month; 1 renewal; 9 guests. It was decided that going forward new members would be recognized in the newsletter.

Newsletter -- Ginger Ashworth submitted a report (on file). Ginger is collecting fees for current ads and attempting to collect back fees from vendors who owe us. She suggested that members soliciting from the stage at guild meetings can instead run an article in the newsletter or pay for an ad.

Opportunity Quilt – Sylvie Marquet presented a quilt design for the next opportunity quilt. The board

encouraged Sylvie to continue with the next steps of the project.

Website – Barb Strick submitted a report (on file). Slide show is running on the website featuring photos from Show & Tell and quilt shows.

Quiltaway – Some time ago, Jeanne Matysiak and Wanda Lewis expressed interest in planning Quiltaway. Alex to check to see if this is a firm commitment.

Sewing Circles – Betty McNiel submitted a report (on file). Betty's arranging a meetup of the 15 interested members in joining/forming sew circles. May possibly host at her house.

Old Business – Survey for the membership discussion (draft on file). Alex will finalize and use an online survey program @ \$30 a month to design/send out questionnaire to the full membership ideally to occur before the next guild meeting.

New Business – Cathey Kennedy asked to set up cloud storage and filing system for Board documents.

Location of Next Meeting (June 27th, 6:30pm start, Ortega Library)

Meeting was adjourned at 8:40 p.m.

Respectfully submitted by Claudia Shearer, acting Secretary