
SFQG Board Meeting Minutes

Date: February 27, 2018

Location: Stitch Labs, 489 Clementina St., San Francisco

Attendees: Alex Byrne, Gloria Miller, Claudia Shearer, Barb Strick, Cathy Miranker, Jane Strem, Sylvie Marquet

Meeting called to order at 6:40pm

Note: the meeting started off with Website Revamp project presented by Cathy Miranker before preceding to the chair and committee reports.

Website Redesign/Update: Cathy gave the board a “virtual” presentation demonstrating the look and functionality of the new website and proposed the following:

- Hire a web guru, purchase a Wordpress theme and plug-ins for necessary functionality that will allow for periodic updates vs. the fixed and outdated design we have now. Cost for all of the above is \$1,500 and includes support for Cathy Miranker as she populates the website.
- Web hosting services is a minor cost (separate from the web guru cost). Cathy was quoted \$90 (non-profit rate) a month from a vendor she is in contact with (vs. \$140 with current host).
- Cathy intends to take over as “web mistress” for Barb.

Next steps: Alex: Communicate via e-blast to inform the membership, in the newsletter, and short presentation at the March meeting providing context for the cost after which we will request a vote for the additional funding of approximately \$1,500. A vote of membership is required as the funding was not included in this year’s budget.

MSP: The board will put to a vote of the membership at the next guild meeting to allow the expenditure of approximately \$1500 for the website redesign.

MSP: January Minutes were approved.

Note: Committee chair reports are submitted via email prior to the meeting and kept on file by the Secretary.

Treasurer’s report on file [Gloria Miller]. No discussion at the meeting.

VP report on file [Linda Bartolotta]. No discussion at the meeting.

Parliamentarian report on file [Claudia Shearer]. No discussion at the meeting.

Programs: Feedback on the January speaker, Mike McNamara was very positive: “excellent, funny, very happy with him.”

Community Outreach: Alex noted that Adrienne is doing a fantastic job! There was great participation at the recent community outreach event.

Opportunity Quilt: Sylvie shared some mock ups for the Opportunity quilt postcard that is yet to be finalized. The plan is to have the postcards and raffle tickets printed before March 27th when the quilt will be displayed at the EBHQ Educational Session in Kensington, CA

Quilt Show: Jane Strem, Show Chair present.

- The board asked Jane to allow more time for discussion with membership before finalizing show time hours. Jane agreed to devote time during the March quilt show planning meeting.
- Show dates at venue, Event Center at St. Mary's are reserved. Becky Simpson was named as is a possibility for co-chair. Jane is following up on it.
- Jane is reading the past committee reports and working on finding committee chairs.

Unfinished business:

- Alex will follow up with members not renewing.
- Noted in the VPs report, "old business is guild position reports – no updates received."

**Next meeting will be held on March 27 at the Ortega Library
End at 8:00 PM**

Report submitted by Claudia Shearer, proxy for Cathey Kennedy, Secretary