

## **SFQG Board Meeting Minutes – August 21, 2017**

**Location:** Ortega Branch Library, 3223 Ortega Street, SF, CA

**Present:** Alex Byrne, Jeanie Low, Adrienne Hickman, Cher delaMere, Gloria Miller, Claudia Shearer (acting Secretary), Anna Chan, Sylvie Marquet, Jeanne Matysiak, Cathy Miranker, Barb Strick  
7/25/17 Meeting start time 6:33pm

**MSP: July Minutes approved**

### **Exec Board & Committee Chair Reports**

**Treasurer's** report on file. Proposed budget sent to board members for review prior to the meeting. Gloria reached out to committee members to see what they needed and incorporated into the budget. It was noted that a budget for the website revamp was not included in the budget as Gloria didn't have an estimate of the cost.

**MSP: The Board approved the budget for the next fiscal year (Oct 17 - Sept 18).**

Gloria also reported on progress on getting our amended incorporation papers filed- Gloria moving ahead and keeping the church apprised.

**VP,** report on file. Topic of board positions will be discussed at our next meeting due to Linda's absence. What is required to move ahead with organizing the Nov Auction and how many volunteers were needed was discussed. Gloria will provide the specifics to Linda.

### **Parliamentarian - no report**

**Programs:** Report on file. The Board was in agreement that the speaker at the Aug Guild meeting, Katie Pasquale Masopust was excellent. We discussed the possibility of going ahead and canceling the sewcials due to lack of enrollment. It was decided to keep these on the schedule for now as Cathy had persuaded the teachers to waive their cancellation fee until the last minute. Budget for speakers for 2018 will increase. Laura Domkoehler may take over scheduling speakers but she hasn't made a firm commitment.

Barb proposed to organize a sewcial to make a pincushion/thread catcher workshop to occur before QuiltAway. The board agreed that she can proceed with planning the sewcial.

**Quilt Show 2019:** The guild is still looking for a co-chair; Alex to approach a few individual members whose names were suggested.

**Community Outreach** no report. Info regarding quilts donated are in newsletter. Alex to take over running the Sat community outreach sewcials and kit making.

**Friendship blocks** report on file.

**Historian** report of file. Jeanie is working on getting some more quilt maker stories published.

**Hospitality:** Margaret provided fresh fruit at the August meeting which was well received.

**Library:** all new books have been ordered and Dani is cataloging them. Cher to contact Meg Cupman regarding her book collection donation. Adding call #s on new books in the library to the website was discussed.

**Membership** report on file.

**Newsletter** report on file. Alex noted that Ginger highlighted the importance of deadlines for the newsletter..

**NCQC rep:** Laraine absent and no report received by board.

**Opportunity Quilt:** Sylvie is working on the design. She asked the board for direction on how to proceed.. Board recommends she put together a committee to assist her with the process.

**QuiltAway:** Jeanne Matysiak co-chairing with Caroline Cory. Walker Creek Ranch received our deposit and the entire venue is on hold. All 4 teachers are confirmed: Sujata Shah, Mel Beach, Julie Curry, and Sue Hans. Dates are May 17-20, 2018 (workshops Friday & Saturday). Check in Thursday, check out Sunday after breakfast. Possible activities to include a raffle, auction, campfire, line dancing, community outreach project, and mystery quilt. Budgeting for 80 attendees. Getting samples from teachers for promotion, signups done by Oct. Cost: 3 nights econo rooms 7 meals \$325, semi-private \$455, private \$595. Committee wishes to sell t-shirts for QuiltAway to fundraise to cover the cost of scholarships (member donations were also mentioned). [Note, this was a verbal report and going forward, to ensure accuracy of details, report should be received in writing prior to the meeting.] The Board gave their thanks to the co-chairs and committee - if they had not stepped forward to organize, we would not be able to offer this popular event.

**Old business:**

- **Task Rabbit** needs a point person at set-up and Adrienne agreed to handle and she will also make a chart/diagram to aid with set up.
- **Name badge optimization.** The idea of a raffle was discussed. Cathy Miranker can offer swag/prizes left over from the last Quiltaway. After much discussion it was decided we would postpone until January as the raffle would conflict with renewal time. Jeanie Low volunteered to organize in Jan.
- **Announcements:** Board members are in agreement that no commercial advertisements will be made on stage. Alex to contact Wee Scotty, who has persisted despite being aware of our

policy. The policy to limit general announcements to written ones read out loud by the President was revisited due to confusion and whether it's a good idea to continue. It was decided we will allow once again but will limit time to 1 minute per speaker, Claudia to keep time. Alex to contact Wee Scotty.

- Alex to send out detailed findings of member survey. Will do it this week.

### **New Business:**

**Online Renewal Incentive:** the board decided to add an incentive for Online renewal before the Sept meeting. Alex to send an eblast to inform membership - members renewing online prior to the meeting will be eligible for a prize, must be present to win. Anna to make a list of online renewals prior to the meeting, winners will be drawn at the meeting.

**Website Redesign:** Alex proposed a redesign to improve the look and modernize the functionality of guild website. A 3 person special ("ad-hoc") committee was formed consisting of Alex Byrne, Barb Strick & Cathy Miranker. The committee will create a flowchart to show how the website will be structured and also be able to articulate its look and feel. A web designer would be hired to do the actual work once the criteria has been set. Aim for preliminary report by next meeting.

Location for next meeting at the Ortega Library

Meeting adjourned at 8:31pm