

Minutes of the SFQG Board Meeting – April 25, 2017

Location: Ortega Branch Library, 3223 Ortega Street, SF, CA

In Attendance: Linda Bartolotta (presiding in Alex Byrne's absence), Anna Chan, Adrienne Hickman, Cathey Kennedy, Jeanie Low, Sylvie Marquet, Gloria Miller, Claudia Shearer, Catherine Sherman

The meeting was called to order at 6:38 P.M.

MSP The minutes of the March 2017 meeting were approved.

Treasurer – Gloria Miller handed out a written Cash Flow Report and a Profit and Loss Statement at the meeting (copy on file).

Landlord Issues Update: Before our landlord, The Chinese 7th Day Adventist Church, will sign our lease agreement, we have been asked to obtain a document from the California State Board of Equalization, a BOE-277-OCC, an Organizational Clearance Certificate. To qualify for this certificate our Articles of Incorporation would need to be revised, approved by the membership then submitted and approved by the State of California. Gloria will research as to which law firm helped to write our original articles and will find out if they can assist us again.

Our landlord is also requesting an IRS letter confirming our status as a 501(c)3 corporation.

The Editor of the Newsletter – Ginger Ashworth is asked to submit a written report submitted monthly prior to the board meeting, if Ginger cannot attend the meeting in person, stating the amount of revenue earned by ads that month and confirming that ads will not be run if payment hasn't been received.

Parliamentarian – Linda Bartolotta was elected VP at the last SFQG meeting.

Programs – Cathy Miranker submitted a written report via email (copy on file).

MSP The Board voted to subsidize the Sherri Lynn Wood workshop in May in the amount of \$200.

Standing Committees

Quilt Show – Lee Schulstad's written final Quilt Show report was sent via email (copy on file), but arrived too late to be presented at the meeting. It's review will be added to next month's Board meeting agenda.

Community Outreach – Adrienne Hickman submitted a written report at the meeting (copy on file).

Membership – 4 new member joined this month. A written report was submitted at the meeting (copy on file).

Opportunity Quilt – A profit of \$2,540 was made by this effort.

Website – New photographer, Liz Power set up a Flickr page for the Guild for photos of Show and Tell by month and the last two quilt shows.

Old Business – Survey for the membership discussion (draft on file).

New Business – We have a policy that there will be no sales conducted from the stage at the SFQG meetings. The newsletter and the information table act as a platform for that activity.

The Secretary will be away at the next meeting on May 23. Claudia Shearer will take minutes.

Meeting was adjourned at 8:35 p.m.

Respectfully submitted by Cathey Kennedy, Secretary